AIS 2019-20 School Fees Table and Payment Details

(Ages as of April 2, 2019. Prices include tax.)

■ Kindergarten ■

Age	Capacity	Application Fee	Entrance Fee	Tuition	Supply Fee	Building Fee	Note
2 yrs	6	(time of application) 21,600 yen	(time of entrance) 324,000 yen	(annual=11 mths) 1,069,200 yen (97,200 yen/month)	(annual=11 mths) 35,640 yen (3,240 yen/month)	(annual=11 mths) 106,920 yen (9,720 yen/month)	(before entrance) Application fee 21,600 yen Entrance fee 324,000 yen ~ 108,000 yen (after entrance) Annual 1,211,760 yen
3 yrs	10						
4 yrs	10		216,000 yen				
5 yrs	10		108,000 yen				

■ Elementary ■

Age	Capacity	Application Fee	Entrance Fee	Tuition	Supply Fee	Building Fee	Note
Gr 1	20	(time of application) 32,400 yen	(time of entrance) 432,000 yen	(annual=11 mths) 1,188,000 yen (108,000 yen/month)	(annual=11 mths) 47,520 yen (4,320 yen/month)	(annual=11 mths) 106,920 yen (9,720 yen/month)	(before entrance) Application fee 32,400 yen Entrance fee 432,000 yen ~ 54,000 yen (after entrance) Annual 1,342,440 yen
Gr 2	20						
Gr 3	10						
Gr 4	10		216,000 yen				
Gr 5	10		108,000 yen				
Gr 6	10		54,000 yen				

- *In principle, class numbers are allocated based on the age of students as of April 2, 2019. Please note that class capacity is allowed up to 12 students.*
- *Students with non-Japanese citizenship whose birthday falls between April 2 and September 1, 2019 and have plans to return to their home country during the academic year, may, if desired, seek approval from the discretionary committee to enter at a higher grade.*
- *The general homeroom teacher allocation is for up to 12 students per one native English-speaking teacher. There may be changes to the student capacity depending on the number of applicants and classroom availability.*
- *Whereby the number of students for the academic year is more than 12, an additional classroom assistant (not necessarily a native English-speaker) will be assigned. However, in principle, one teacher will be responsible for lesson classes even if more than 12 students.*
- *Please pay the application fee at the time of application, and the entrance fee within two weeks of receiving the Notice of Acceptance. However, the entrance fee will not be refunded under any circumstances even after only one day of attendance.*
- *There is a preferential application period for current AIS kindergarten students wishing to proceed to the elementary school. No application fee is required. For successful applications, the entrance fee is calculated at the difference between the entrance fee paid at the time of entering kindergarten and that required for elementary school. However, the entrance fee will not be refunded under any circumstances even after only one day of attendance.*
- *All students are required to pay the tuition, supply fees, and building fees. Please make payments prior to the start of the new term, or before entering school mid-year.(Installment plan available)*
- *In the case whereby a student wishes to take extended absence from school, half of the study fee for the applicable period will be required to retain class placement. If payment has not been made, the student will be withdrawn from the class, and as such, returning to school cannot be guaranteed.*
- *Supply fees are a total for one year to cover costs including events in and outside of school, school bus transportation, entrance fees to various external visits, snacks, threadworm inspection charges, etc.*
- *Building fees are maintenance costs to cover repairs, renovations, depreciation, and future extensions borne from use and wear of the school buildings and facilities.*
- *In addition to the above costs, there are incidental charges for personal use school materials, medical check, various school excursions, specially ordered items for annual events such as the Christmas concert, and uniforms, etc.*

- Please make an application to join AIS after carefully reading and understanding the AIS Parents Rules on the reverse page.
- The application fee covers entrance selection charges and processing costs, and will not be refunded under any circumstances.
- The entrance fee is a one-time payment. A partial refund may be made if entrance acceptance is declined after payment has been received.
- However, the entrance fee will not be refunded under any circumstances even after only one day of attendance.
- Advancement from kindergarten to elementary school requires the difference between the respective entrance fees to be paid.
- Any student who transfers to a different school and returns to AIS at a later date will be exempt from paying the entrance fee again; however, a charge will be incurred.
- Tuition and other school expenses shall be paid in full prior to commencement of the new school year (by March 31).
- However, payment of tuition fees may be made in three installments during the year if the school is notified in writing. In such case, a processing charge of ¥2,160 per student for each installment will be incurred.
- Discounted payment is available for Term 1 only (indicated in ( ) in the table below) for students with non-Japanese citizenship who wish to attend for less than half a month in June due to returning to their home country with family.
- Permission to attend for Term 1 only (April to June) may be granted if class capacity allows in cases such as students intending to begin school from September, or due to family circumstances, etc.

Kindergarten Payment by Installment

Term (payment deadline)	Tuition	Supply fees	Building fees	(applicable months)
1 (end of Mar)	= 388,800 +	12,960 +	38,800	(Apr - Jul)
(end of Mar)	= 291,600 +	9,720 +	29,160	(Apr - Jul)
2 (end of Aug)	= 388,800 +	12,960 +	38,800	(Sep - Dec)
3 (end of Dec)	= 291,600 +	9,720 +	29,160	(Jan - Mar)

(Note: Yen. Prices include tax. A processing fee (¥2,160) will be added for each installment.)

- Tuition, supply fees and building fees for students enrolling mid-year are calculated monthly according to the number of school attendance days per term. Payment for the entire month will be charged even for attendance of only one day.
- If a student leaves AIS mid-year, the tuition, supply fees and building fees for remaining terms will be refunded; however, no refund will be given for a term if the student attends school for even one day. Please note that this differs from the monthly calculation for students joining the school mid-year.
- Whereby a student wishes to take extended absence from school, half the standard tuition fees will be incurred in order to retain class placement.
- Please note that non-payment for 30 days or more after the scheduled payment date will result in attendance being suspended.
- With the exception of the application fee, all charges shall be made by automatic payment from a Bank of Tokyo-Mitsubishi UFJ account. At time of acceptance to the school, please fill out and submit an automatic payment form.
- Arrival time to school (drop-off by parent) is from 15 minutes prior to the start of respective classes. Pickup time will begin within 15 minutes after classes finish. For those dropping off and picking up students by car, please note that the street in front of the school is one-way only and parking on the street is strictly prohibited. Please take care.
- Upon consultation, 'child care' is available for students remaining after regular school hours if staff are available (until 5pm; 324 yen/15 mins).

Elementary School Payment by Installment

Term (payment deadline)	Tuition	Supply fees	Building fees	(applicable months)
1 (end of Mar)	= 432,000 +	17,280 +	38,800	(Apr - Jul)
(end of Mar)	= 324,000 +	12,960 +	29,160	(Apr - Jul)
2 (end of Aug)	= 432,000 +	17,280 +	38,800	(Sep - Dec)
3 (end of Dec)	= 324,000 +	12,960 +	29,160	(Jan - Mar)

(Note: Yen. Prices include tax. A processing fee (¥2,160) will be added for each installment.)

AIS Parents Rules

Article 1 - Purpose

The purpose of these AIS Parents Rules is to clarify the contractual relationship between the parents/guardians of students at Aichi International School (hereinafter AIS) and its management company, NIP Corporation.

Article 2 - Former NIP and Current AIS

1. *AIS is a privately-owned education provider operated by NIP Corporation, a non-educational corporation.*
2. *The former NIP (Nagoya International Preschool) is the predecessor of AIS, and continues currently as the kindergarten section of AIS.*
3. *AIS currently houses the kindergarten and elementary school within the same site and facilities, and adopts various coordinated operations for management purposes.*
4. *Nonetheless, the kindergarten and elementary school have respective independent entrance criteria, and as such, unconditional advancement to the elementary school upon graduation from the kindergarten is not promised.*

Article 3 - Definitions

1. *AIS defines Parents as the parents or guardians of any child who has applied and been accepted to enter AIS in accordance with these terms outlined herein.*
2. *Family is defined as any family registered at AIS by parents.*
3. *AIS Student is defined as any student accepted by AIS to attend AIS.*

Article 4 - Change of Details

1. *Notification of any changes of details, such as name, address, telephone number, workplace, emergency contact, bank account, family, etc., require parents to provide necessary documentation to AIS as soon as possible.*
2. *Nonetheless, providing details by telephone may be acceptable where AIS deems appropriate.*

Article 5 - Duration of Contract with Parents

1. *The contractual relationship between parents and NIP Corporation commences once AIS has sent notification of acceptance and all entrance fees have been paid.*
2. *The contractual period as parents extends from the day the condition in Article 5.1 above is met until the day the AIS student's attendance ends.*
3. *Moreover, any infringement of these 'AIS Parents Rules', such as failure to pay in full by the specified date all and any fees including tuition, supply fees, building fees, etc. for the new school year, shall result in written notification stating that parental entitlement has become invalid, and as such the AIS student will no longer be registered as a student at AIS.*

Article 6 - Provision of Education

1. *Parents shall accept the educational ideals and policy of AIS, and allow AIS to provide education for the AIS student.*
2. *The relationship between parents and AIS with regard to provision of education is an annual contractual relationship based on agreement by both parties.*
3. *In principle, AIS takes responsibility for providing daily education to AIS students.*
4. *Non-Japanese students shall also participate in Japanese instruction classes.*
5. *However, parents may request explanation with regard to the educational content if deemed necessary.*

Article 7 - Oath

AIS promises to parents that it will duly adhere to general laws regarding child welfare and education, and faithfully provide education in accordance.

Article 8 - Education Curriculum

1. *AIS will provide education in accordance with various rules, such as application guidelines and school rules, etc., as noted in separate documents provided, as well as in accordance with the Curriculum Guidelines of the Ministry of Education, Culture, Sports, Science and Technology - Japan.*
2. *AIS may amend the aforementioned rules, such as application guidelines and school rules, etc., when deemed necessary.*
3. *Parents shall maintain strong support and deep trust in the education curriculum of AIS, and cooperate positively with the operation of the school. Moreover, parents must not, for any reason, engage in speech or behavior which will harm the mutual relationship of trust, or impede the stringent implementation of the AIS school rules. Any speech or action taken in violation of this rule shall result in the parental contract being revoked, and the child no longer regarded as a student at AIS.*

Article 9 - Parent Meetings

1. *When the need arises to make contact or provide explanation to all parents, the headmaster will arrange a meeting.*
2. *Moreover, parents may at any time utilize the Comments Box located next to the staff room to provide opinions on any matter.*

Article 10 - Application Fee, Entrance Fee

1. *Parents shall pay the appropriate application fee at time of application as payment for consideration of selection to AIS.*
2. *Parents shall pay the separate entrance fee following notification of acceptance within the stated payment period.*
3. *Paid application fees will not be refunded under any circumstances.*
4. *If a family should decide to decline the entrance acceptance after payment of the entrance fee, AIS will keep 50% of the total amount as reimbursement for loss of opportunity to attract other students during the application period. The remaining 50% will be refunded.*

Article 11 - Advancement to New Grade

1. *Parents shall each year submit the Confirmation of Advancement to New Grade and make full payment of the Grade Advancement Reservation Fee by the specified date. If the application form or payment is not received within the specified period, advancement to a new grade in the following year will not be guaranteed.*
2. *However, 11.1 will not apply in the case whereby AIS agrees in writing to change the date for submission, or the student needs to change schools mid-year due to unforeseen circumstances of the parent, such as sudden work transfer.*

Article 12 - Tuition, Supply Fees, Building Fees, etc.

1. *Parents shall pay tuition, supply fees and building fees, etc. to AIS each school year.*
2. *Calculation of payment shall be made of all tuition, supply fees, building fees, other charges, and consumption tax for each applicable school year at AIS.*
3. *Parents shall make complete payment of all costs in 12.2 in accordance with the method specified in the AIS Application Guidelines.*
4. *In the event whereby a student terminates attendance or takes extended absence during the school year due to family circumstances, partial refund of any paid tuition, supply fees, building fees, etc. may be given in accordance with the stipulations in the Application Guidelines.*

Article 13 - Continuation of Financial Obligation

Parents must fulfill all outstanding financial obligations to AIS even if their child no longer attends the school.

Article 14 - Privacy

AIS promises that it will not provide any third party with personal information of parents, family or students of AIS gathered for administrative use.

Article 15 - Scope of Responsibility

1. *AIS is under obligation to hold premises liability insurance as legally required for general liability coverage to compensate parents in the event whereby AIS is clearly liable for causing any personal injury or property damage to a child due to poor or defective facilities, or an error in supervision, teaching instruction or provision of meals by staff.*
2. *AIS shall not take responsibility for any event its insurance provider deems AIS is not legally obliged to pay compensation for.*
3. *Including for coverage of the above, AIS may recommend to parents appropriate insurance to protect against any unintentional accident between children, and in the case of an unfortunate incident happening, parents of the children involved should hold discussions to resolve the situation.*
4. *Whereby any difference of opinion arises between AIS, its insurance company, or parents with regards to this article, related parties will hold discussions to determine legal responsibility.*

Article 16 - Court with Jurisdiction of Agreement

Nagoya District Court shall hold jurisdiction for any litigation deemed necessary to settle any dispute between parents and AIS.

Article 17 - Amendment/Acknowledgment of Rules

The AIS Parents Rules may be amended if deemed necessary by AIS following discussion with a representative of parents.

Article 18 - Non-regulated Stipulations

Whereby any circumstance should arise which is not covered by these AIS Parents Rules, or there are questions regarding interpretation of the said rules, discussion between a representative of parents and AIS shall be held.

Article 19 - Supplementary

These rules were amended and came into effect on April 1, 2018.